

TELECOMMUTING

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Telecommuting is changing the relationship between worker and employer. It's estimated that a little over 5 percent of American workers telecommute, conducting their business from home, communicating to the office via email, telephone, fax and Internet. While the benefits are well-documented, organizations are still challenged in providing the right environment for telecommuting. The following items are available from the State Library.

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News from the South Carolina State Library

State Agencies – Send us your URLs

Is your agency or division producing publications (reports, newsletters, directories, etc.) that are only available on the web? Don't let them "disappear" after they are removed from your web site or are substantially changed. Submit the URL (Internet address) for your web document to the State Library to ensure that your electronic publication will be cataloged and that a copy is made for long-term preservation.

For many years, the South Carolina State Library has served as the official depository for state government publications, with state agencies supplying 15 copies of their publications to the Library. In this new era of electronic publishing, it is a challenge for the State Library to keep informed about new publications produced by a state agency and posted to its web site but do not get printed/distributed in paper form. Please help us out.

When you send us the URL for a new publication, the State Library will catalog your electronic publication for the State Library's catalog, **weblION**, and a nationwide library database. The State Library will also produce a preservation copy (if your agency is unable to provide us with a copy) which will be placed in the library's collection. Your publication will not "vanish" and will be available at the South Carolina State Library for many years to come.

Submit URLs of your agency's publications to Deborah Hotchkiss via email at **deborah@leo.scsli.state.sc.us** . To find out more about the State Documents Depository Program, call (803) 734-8646 or submit request at the above email address.

Thanks for your help and support in ensuring long-term access to the official publications of South Carolina state government.

Business Communication

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***Items marked with an asterisk denote book or audiovisual material.**

